



TORFAEN EARLY YEARS DEVELOPMENT AND CHILDCARE PARTNERSHIP AUTUMN TERM 2019

Course Title	Cost	Date	Times	Venue
Level 3 Award in Paediatric First Aid	£20 per person	Saturdays 14 th and 21 st September 2019 (both days must be attended)	9.30-4.00 pm	Court Farm and Oakfield Community Centre Court Farm Estate Llantarnam Cwmbran NP44 3DU
ACE Awareness training	THIS TRAINING IS FREE	Tuesday 17 th September 2019	6.00-7.30 pm	The Power Station Blenheim Road Cwmbran NP44 4SY
Safeguarding – Basic Awareness to Safeguarding	THIS TRAINING IS FREE	Wednesday 18 th September 2019	6.00-7.30 pm	The Power Station Blenheim Road Cwmbran NP44 4SY

ACE Awareness training	THIS TRAINING IS FREE	Thursday 19 th September 2019	10.30-12.00 am	The Power Station Blenheim Road Cwmbran NP44 4SY
ACE Awareness training	THIS TRAINING IS FREE	Tuesday 1 st October 2019	6.00-7.30 pm	The Power Station Blenheim Road Cwmbran NP44 4SY
Level 3 Award in Paediatric First Aid	£20 per person	Saturdays 5 th and 12 th October 2019 (both days must be attended)	9.30-4.00 pm	Court Farm and Oakfield Community Centre Court Farm Estate Llantarnam Cwmbran NP44 3DU
Safeguarding – Basic Awareness to Safeguarding	THIS TRAINING IS FREE	Wednesday 16 th October 2019	6.00-7.30 pm	Cwmbran ICC Ton Road Cwmbran NP44 7LE

Level 2 Food Safety	£20 per person	Saturday 19th October 2019	9.30-4.00 pm	Court Farm and Oakfield Community Centre Court Farm Estate Llantarnam Cwmbran NP44 3DU
Fire Warden Training	£20 per person	Friday 1st November 2019	9.30-12.30 pm	The Power Station Blenheim Road Cwmbran NP44 4SY

Level 3 Award in Paediatric First Aid	£20 per person	Saturdays 9 th and 16 th November 2019 (both days must be attended)	9.30-4.00 pm	Court Farm and Oakfield Community Centre Court Farm Estate Llantarnam Cwmbran NP44 3DU
Safeguarding – Basic Awareness to Safeguarding	THIS TRAINING IS FREE	Wednesday 27 th November	6.00-7.30 pm	Cwmbran ICC Ton Road Cwmbran NP44 7LE
Safeguarding – Basic Awareness to Safeguarding	THIS TRAINING IS FREE	Wednesday 11 th December 2019	6.00-7.30 pm	Cwmbran ICC Ton Road Cwmbran NP44 7LE

COURSE DESCRIPTIONS

Special points to note:

Candidates must provide photographic ID to attend this course.

Course outline - Level 2 Award in Food Safety

This accredited course is tailored to meet the needs of those working in the childcare sector, paying particular attention to the varied premises where food preparation is carried out, including those working from home.

Whether preparing hot meals through the day, reheating or serving food prepared by a parent or guardian, or simply serving fruit and toast, this course will help to ensure that every childcare setting is a safe and hygienic place to eat meals.

Special points to note:

Candidates must provide photographic ID to attend this course.

Course outline – Level 3 Award in Paediatric First Aid

Special points to note:

- 1. Candidates must provide photographic ID to attend this course.**
- 2. Candidates must attend all sessions to be considered for assessment.**

This accredited course is designed for those working or volunteering in the childcare sector – from childminders to nursery and crèche workers. Over 12 hours, candidates will receive a high level of training, to enable them to deal with first aid emergencies affecting babies and children.

The training meets the National Minimum Standards for Regulated Childcare, including changes to age range from 2016.

Please note: **Part of this training is on a practical level if you have any concerns or queries on course suitability please let us know prior to booking a place.**

SAFEGUARDING TRAINING GUIDELINES

Safeguarding is everyone's responsibility and anyone can make a referral regardless of training

Course outline- Basic Awareness to Safeguarding

All staff: Recognition of child protection concerns, basic understanding of child safeguarding, knowledge about everyone's responsibilities in safeguarding (legal duty etc.).

Course outline – Recognition to referral

Only staff that are likely to make a child protection referral on behalf of the setting need to attend. This training is an *in depth* version of basic awareness to safeguarding training and the child protection process (3 yearly). The course offers further guidance if concerned following basic awareness training.

Course outline – Referral to conference

One person from the setting, who must have completed - **Recognition to referral training** (that way there are 2 in each setting who are trained and competent to refer in concerns). This is about the child protection conference, making the decision of registration, getting involved in the child protection plan, involvement in child protection core groups etc.

PLEASE NOTE:

There are various safeguarding training sessions delivered through the Gwent Safeguarding Website the link is below:

<https://www.gwentsafeguarding.org.uk/en/Adults/Training/Training.aspx>

Please Note: from May 2016 a charge of £20.00 per person (non-refundable) has been implemented on all training courses with the exception of **SAFEGUARDING TRAINING there is no charge for this training**. To be paid by the childcare setting. Cheques should be made payable to Torfaen County Borough Council, sent to Workforce Development, Cwmbran Integrated Children's Centre, Ton Road, Cwmbran, NP44 7LE, please attach payment with the completed booking form. Unfortunately, we cannot accept any bookings without payment and no telephone bookings will be taken. **IF YOU WOULD LIKE TO BOOK ANY OF THE COURSES please complete booking form below**

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AND CHILDCARE PARTNERSHIP
AUTUMN TERM COURSES 2019
BOOKING FORM**

Please note that it is your responsibility to contact Workforce Development on 01633 647423 to ascertain that your booking form has been received and that you have gained a place(s) on any course(s). Please complete the form and email jane.lolin@torfaen.gov.uk or post to Jane Lolin Workforce Development, Cwmbran ICC, Ton Road, Cwmbran, NP44 7LE

Name of your childcare group/setting: _____

Contact email address: _____

Group/ setting telephone number: _____

Please clearly print name(s) and daytime contact telephone number(s) of delegate(s) – **maximum 2 delegates per childcare setting, per course**

Course: _____ name(s) _____

Course: _____ name(s) _____

Course: _____ name(s) _____

Course: _____ name(s) _____

DECLARATION

I/ we agree to inform Workforce Development if I/we cannot attend any of the above courses.