



## TORFAEN EARLY YEARS DEVELOPMENT AND CHILDCARE PARTNERSHIP SUMMER TERM 2018

Course Title	Cost	Date	Times	Venue
Level 3 Award in Paediatric First Aid	£20 per person	Fridays 20 <sup>th</sup> and 27 <sup>th</sup> April 2018	9.30-4.00 pm	The Power Station Blenheim Road Cwmbran NP44 4SY
Level 2 Food Safety	£20 per person	Saturday 21 <sup>st</sup> April 2018	9.30-4.00 pm	Court Farm and Oakfield Community Centre Court Farm Estate Llantarnam Cwmbran NP44 3DU
Level 1 Safeguarding	<b>THIS TRAINING IS FREE</b>	Wednesday 25 <sup>th</sup> April 2018	6.00-7.00 pm	The Power Station Blenheim Road Cwmbran NP44 4SY

Level 3 Award in Paediatric First Aid	£20 per person	Saturdays 28 <sup>th</sup> April and 5 <sup>th</sup> May 2018	9.30-4.00	Court Farm and Oakfield Community Centre Court Farm Estate Llantarnam Cwmbran NP44 3DU
Level 1 Safeguarding	<b>THIS TRAINING IS FREE</b>	Wednesday 23 <sup>rd</sup> May 2018	6.00-7.00 pm	The Power Station Blenheim Road Cwmbran NP44 4SY
Level 3 Award in Paediatric First Aid	£20 per person	Saturdays 9 <sup>th</sup> and 16 <sup>th</sup> June 2018	9.30-4.00 pm	Court Farm and Oakfield Community Centre Court Farm Estate Llantarnam Cwmbran NP44 3DU

<b>Level 2 Food safety</b>	<b>£20 per person</b>	<b>Saturday 14<sup>th</sup> July 2018</b>	<b>9.30-4.00 pm</b>	<b>Court Farm and Oakfield Community Centre Court Farm Estate Llantarnam Cwmbran NP44 3DU</b>
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## **COURSE DESCRIPTIONS**

### **Special points to note:**

**Candidates must provide photographic ID to attend this course.**

### **Course outline - Level 2 Award in Food Safety**

This accredited course is tailored to meet the needs of those working in the childcare sector, paying particular attention to the varied premises where food preparation is carried out, including those working from home.

Whether preparing hot meals through the day, reheating or serving food prepared by a parent or guardian, or simply serving fruit and toast, this course will help to ensure that every childcare setting is a safe and hygienic place to eat meals.

**Special points to note:**

**Candidates must provide photographic ID to attend this course.**

**Course outline – Level 3 Award in Paediatric First Aid**

**Special points to note:**

- 1. Candidates must provide photographic ID to attend this course.**
- 2. Candidates must attend all sessions to be considered for assessment.**

This accredited course is designed for those working or volunteering in the childcare sector – from childminders to nursery and crèche workers. Over 12 hours, candidates will receive a high level of training, to enable them to deal with first aid emergencies affecting babies and children.

The training meets the National Minimum Standards for Regulated Childcare, including changes to age range from 2016.

Please note: Part of this training is on a practical level if you have any concerns or queries on course suitability please let us know prior to booking a place.

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## **SAFEGUARDING TRAINING GUIDELINES**

**Safeguarding is everyone's responsibility and anyone can make a referral regardless of training**

### **Course outline- Level 1 Safeguarding**

**Level 1** - All staff: Recognition of child protection concerns, basic understanding of child safeguarding, knowledge about everyone's responsibilities in safeguarding (legal duty etc.).

### **Course outline – Level 2 Safeguarding**

**Level 2** – Only staff that are likely to make a child protection referral on behalf of the setting need to attend. This training is an *in depth* version of Level 1 and the child protection process (3 yearly). The course offers further guidance if concerned following Level 1.

### **Course outline – Level 3 Safeguarding**

**Level 3** - One person from the setting, who must have completed the Level 2 training (that way there are 2 in each playgroup who are trained and competent to refer in concerns). This is about the child protection conference, making the decision of registration, getting involved in the child protection plan, involvement in child protection core groups etc.

### **PLEASE NOTE:**

There are various safeguarding training sessions delivered through the South East Wales Safeguarding Children Board (SEWSCB) the website the link is - <http://www.sewsc.org.uk/index.php?id=48>

Please Note: from May 2016 a charge of £20.00 per person (non-refundable) has been implemented on all training courses with the exception of **SAFEGUARDING TRAINING there is no charge for this training**. To be paid by the childcare setting. Cheques should be made payable to Torfaen County Borough Council, sent to Workforce Development, Cwmbran Integrated Children's Centre, Ton Road, Cwmbran, NP44 7LE, please attach payment with the completed booking form. Unfortunately, we cannot accept any bookings without payment and no telephone bookings will be taken. **IF YOU WOULD LIKE TO BOOK ANY OF THE COURSES please complete booking form below**

**TORFAEN EARLY YEARS DEVELOPMENT  
AND CHILDCARE PARTNERSHIP  
SUMMER TERM COURSES 2018  
BOOKING FORM**

Please note that it is your responsibility to contact Workforce Development on 01633 647423 to ascertain that your booking form has been received and that you have gained a place(s) on any course(s). Please complete the form and email [jane.lolin@torfaen.gov.uk](mailto:jane.lolin@torfaen.gov.uk) or post to Jane Lolin Workforce Development, Cwmbran ICC, Ton Road, Cwmbran, NP44 7LE

Name of your childcare group/setting: \_\_\_\_\_

Contact email address: \_\_\_\_\_

Group/ setting telephone number: \_\_\_\_\_

Please clearly print name(s) and daytime contact telephone number(s) of delegate(s) – maximum 2 delegates per childcare setting, per course

Course: \_\_\_\_\_ name(s) \_\_\_\_\_

Course: \_\_\_\_\_ name(s) \_\_\_\_\_

Course: \_\_\_\_\_ name(s) \_\_\_\_\_

Course: \_\_\_\_\_ name(s) \_\_\_\_\_

<p><b>DECLARATION</b></p> <p style="text-align: center;"><i>I/ we agree to inform Workforce Development if I/we cannot attend any of the above courses.</i></p>
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